



# JAMES IRRIGATION DISTRICT

8749 Ninth Street • Post Office Box 757  
San Joaquin, California 93660-0757  
Telephone: (559) 693-4356 • Facsimile: (559) 693-4357

## INTEROFFICE MEMORANDUM

**DATE:** October 21, 2024  
**TO:** District Growers  
**FROM:** Manny Amorelli  
General Manager  
**SUBJECT:** WINTER OFFICE HOURS / SYSTEM SHUTDOWN: 2024

As the 2024 irrigation season draws to a close, we want to thank you all for your cooperation this past year.

### DELIVERY TERMINATION DATE

To assist us in making sure we are able to satisfy your requests for water during the week of final deliveries, **we are requesting that growers have their water requests submitted by 5:00 p.m. on Monday, December 2, 2024.**

When ordering water for the final week, please understand that our ability to accommodate changes will be limited. When we shut the system down, we make every effort to conserve water and avoid unnecessary spills and waste. The District will stop bringing water into the system on the Monday, December 2<sup>nd</sup> and will utilize water that is already in the system to fill orders. **The system will be shut down for maintenance and all irrigation deliveries will cease Friday, December 6, 2024.**

### WINTER OFFICE HOURS

The District Office hours will be changing effective Monday, December 2, 2024, through December 31, 2024, as follows:

Monday - Friday	8:00 a.m. - 4:30 p.m.
Saturday-Sunday	Closed

### CLOSED TO OBSERVE CHRISTMAS-NEW YEAR'S HOLIDAYS

The District will be shut down to observe the Christmas-New Year's holidays from Monday, December 23, 2024, through January 1, 2025. The office will re-open at 8:00 a.m. on Thursday, January 2, 2025.

In case of emergency, please contact the following:

Kenneth Mancini, Superintendent	(559) 829-8410
Steve Cortez, Assistant Superintendent	(559) 260-4559
Manny Amorelli, General Manager	1 (208) 957-9145

As always, if you have any questions don't hesitate to contact the office at (559) 693-4356. Merry Christmas & Happy New Year!